

## **MWBE and Services Procurement Committee Report**

### **2.2.2017 Meeting**

**Prepared by A. Fleischer**

Meeting attended by Committee Members: Board Chair Allen Williams, Tom Richards, Bob Brown and I. Geena Cruz. Also in attendance was Board Members Charlie Benincasa and ICO Brian Sandvidge. RJSCB Staff included: Program Managers Pépin Accilien (Savin) and Rolie Coleman (Savin), and General Counsel Ed Hourihan (BSK).

**Chairman Williams convened the meeting at 7:35 a.m.**

#### **1. Amendment #12 to Clark Patterson Lee (AE – School 50)**

Pépin Accilien explained that the amendment is for the creation of a demolition package for the Maynard's building and to provide green space for School 50. Tom Richards noted that if the remaining Phase 1c funds are used for this project, there will not be Phase 1c funds left to demolish School 15. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Bob Brown. Approved 5-0.

#### **2. Amendment #1 to Lawley Insurance (Builder's Risk Phase 2)**

Chairman Williams said the Board discussed the Builder's Risk proposal last month and this amendment moves the proposal into action. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Bob Brown. Approved 5-0.

#### **3. Amendment #2 to SWBR Architects (AE – School 16)**

Pépin Accilien said that this amendment will implement the plan for School 16, including a new gymnasium, and that the fee was negotiated down. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Geena Cruz. Second by Bob Brown. Approved 5-0.

#### **4. Purchase Order Reconciliation – Day Automation (School 12)**

Wayne Hermanson (Gilbane) explained that this is part of the close-out process and is a credit. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 5-0.

#### **5. Request for Proposals – 2c Design Services (Schools 2, 4, 6 and 37/10)**

Pépin Accilien said the master schedule calls for Program Verification for the 2c schools to begin in April 2017. Pending Board approval, the RFP will be issued 2/7/16 in order to maintain the project schedules. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Geena Cruz. Approved 5-0.

#### **6. Request for Proposals – 2d Design Services (School 30/54)**

Pépin Accilien said that this RFP, pending Board approval, will be issued in approximately 90 days to maintain the project schedule. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Geena Cruz. Approved 5-0.

#### **7. Authorization to Bid – School 16 Demolition & Abatement**

Rolie Coleman said that he, John Springer (Savin) and Steve Rebholz (SWBR) visited State Education Department officials in Albany 2/1/17. Based on the visit, they expect timely approval of the building permit needed for the demolition and abatement work. Pépin Accilien said Savin and SWBR are working to recoup a five-month schedule delay and get the project back on track for a summer 2018 finish. Motion to move this item to the full Board for

consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 5-0.

### **8. Notice to Site Security Company**

The notice is what the committee decided to move forward with at its last meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Bob Brown, second by Charlie Benincasa. Approved 5-0.

### **9. Notice to Construction Management Company**

Ed Hourihan explained that amending the contract to exclude work beyond the pre-construction phase would fulfil the Board's goal and maintain professional relationships. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Bob Brown. Second by Geena Cruz. Approved 5-0.

### **10. Program Office Relocation - Lease**

Committee members reviewed the lease between Board and the landlord for 16,000 sf at 70 Carlson Road to house the program. Move-in targeted for April/May. Charlie Benincasa said City Council may also have to vote on lease; he will check and inform Board members later today. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Geena Cruz. Second by Charlie Benincasa. Approved 5-0.

### **11. Change Order to School 5 Contractor**

Wayne Hermanson explained that this change order is part of the School 5 close-out and that Gilbane has been working with the contractor for months. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Charlie Benincasa. Second by Tom Richards. Approved 5-0.

### **12. Change Orders to School 12 Contractors**

Wayne Hermanson said contractors are finishing up some owner-requested changes using the funds remaining in the contract. He estimated that project closeout will be completed in March/April. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 2, 2017 by Tom Richards. Second by Bob Brown. Approved 5-0.

### **13. Change Orders to Monroe High School Contractors**

Wayne Hermanson said ACM is being removed in various spots; some resulting from owner request and some from field conditions. Tom Richards said the 'owner request' changes should be confirmed to be sure they aren't actually field conditions. He also said that he wants to see a detailed plan for use of the owner's contingency funds, by project and with options identified. Regarding Monroe, he asked for a plan for the expedited close-out of Monroe Phase 1c in consideration of Phase 2a and 2b. Motion to approve subject to confirmation of change by Charlie Benincasa. Second by Tom Richards. Approved 5-0.

## **Discussion Items**

### **1. Phase 2 - Memorandum of Understanding (MOU).**

Pepin Accilien said he received the document yesterday from BSK and returned it with some minor comments. The MOU will be ready Monday for the Board to review and he will provide a briefing on it. Chairman Williams said that because the MOU concerns Real Property, the discussion will likely take place in Executive Session.

**Chairman Williams adjourned the meeting at 8:15 a.m.**